

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – April 8, 2024

Call to Order:

The Meridian Rural Fire Protection District Annual Budget meeting for April 8, 2024, was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Roll Call:

Attendees: Commissioner Marv Ward, Commissioner Randy Howell, MFD Chief Kris Blume, MRFPD Legal Counsel John O. Fitzgerald, Meridian City Council Representative Anne Little-Roberts, Deputy Chief Josh Janssen, Deputy Chief Charlie Butterfield.

Approval of Agenda:

Motion was made and seconded to approve the meeting agenda. Agenda approved. Commissioner Ward made motion and Commissioner Howell seconded. Motion approved..

Approval of the Minutes for the March 11, 2024 MRFPD Monthly Meeting: Motion was made and seconded to approve the meeting agenda. Agenda approved. Commissioner Ward made motion and Commissioner Howell seconded. Motion approved.

Treasurer's Report- Provided by Commissioner Howell:

- Approve and pay bills as follows:
 - Check #5517, City of Meridian, \$134,980.41 February 2024 A,B,C Budgets, Invoice #3034
 - Check #5518, Fire Code Consultants NW, \$360.04 Fire Plan Fee's, Invoice #MRFP_Mar_2024
 - Check #5519, Zwygart John & Associates, \$5,950.00 FY2023 Annual Audit Services, Invoice #12478

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- Total of \$141,290.45 checks paid out this month
- Motion made by Commissioner Howell to accept and pay stated bills. Commissioner Ward seconded. Motion passed.
- LGIP \$6,593,446.70 balance
- US Bank \$27,929.47 balance
- Current net cash position is currently \$6,621,376.17
- US Bank Statement- No US Bank Statement received by April 8, 2024
- LGIP Statement- March 2024 Received and Reconciled.
- Commissioner Howell confirmed the MRFPD annual audit scheduled with Zwygart John and Associates for the May 13, 2024 monthly meeting.

Old Business:

- Meeting with the MRFPD and the Meridian City Attorney and Finance Department is moved to the May 2024 monthly meeting per MRFPD Legal Counsel John O. Fitzgerald.
- Deputy Chief Butterfield provided update on Brush truck Refurbishment by Hughes Fire. Huge fire required updated contact and billing information for the MRFPD. Rick with Hughes continues to provide updated pictures of the work and the current completion timeline. Estimated May 2024 delivery timeframe.
- New MRFPD Water Tender Apparatus provided Deputy Chief Butterfield. Deputy Chief Butterfield and Chief Blume went to Sarasota, Florida for final inspection of new apparatus. Provided pictures of project completion. Created final checklist of touchups to Pierce and Hughes. Apparatus has been delivered to Hughes Fire in Meridian. Completing final inspection locally. Test drive completed locally. Unit to be housed at station #2 after placed in service. Sale of

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old tender pending to Boise fire will be discussed at the June Monthly meeting.

- No other old business discussed

New Business:

- MOU and JPA meeting scheduled with city of Meridian moved to May 13, 2024 meeting per MRFPD Legal Counsel John O. Fitzgerald.
- Chief Blume provided that the MFD monthly operational update.
 - New fire academy starting April 29, 2024. 22 academy participants. Largest ever academy for Meridian Fire.
 - Meridian Fire Department is hiring a Community Risk Reduction Specialist. One position plus an Admin 2 vacancy to fill.
 - MFD working on ISRB fire service rating that will improve insurance premiums and other efficiencies. Previously rated as a 3 and hopeful to improve to a 2. All MFD command staff meeting with ISRB. Darkhouse software update- Deputy Chief Butterfield. Software will improve response times and operational data for use in performance measures and operational efficiencies. Additionally, the new Opticom system will enhance response times. The Darkhorse software also has predictive analytics that will be used to determine potential new location placement of future fire stations and resources. Next meeting with Darkhorse is April 23, 2024.
- No New Business.

Motion was made by Commissioner Ward and seconded by Commissioner Howell to adjourn the April 8, 2024 meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:19 PM MT.